

Terms and Conditions

Data Protection

You may be asked to provide some personal information in order to enable the provision of certain services. By supplying this information you are consenting to the OMC holding and using it for the purposes for which it was provided. Information provided will be kept for as long as is necessary to fulfil that purpose. Personal information collected and/or processed by the OMC is held in accordance with the provisions of the Data Protection Act 1998.

Cancellation Policy

Retreats, Foundational Course, Summer School and Masterclasses

You may cancel your place up to **8 weeks** before the course start date, but the following charges will apply: £30 administration fee for UK transactions and £50 for overseas transactions.

If you cancel your place **within 8 weeks** of course start date no refund is available.

MBCT – 8 weekly sessions & 5 fortnightly sessions

You may cancel your place up to **4 weeks** before the course start date, but the following charges will apply: £30 administration fee for UK transactions and £50 for overseas transactions.

If you cancel your place **within 4 weeks** of course start date no refund is available.

Transfers

No transfers will be considered.

Additional Cancellation Information

If, in exceptional circumstances, the OMC presenter/trainer/teacher has to cancel leading a course/class etc, the OMC will attempt to find an alternative presenter or an alternative date. If we cannot find an acceptable alternative for you, then your fees will be refunded. Our liability is limited to refund only OMC course fees. We recommend participants have adequate insurance to cover any cancelled travel or personal expenses.

Invoices

Payment by the participant is strongly recommended. Invoices may only be raised where an employer is paying, however this method can be slow. No place is secure on a course until full payment has been received. Once an invoice has been raised your place is dependent on prompt payment within the stated payment terms. Your place will be released if these are not met. Responsibility for payment remains with you, if your employer does not pay the invoice you will be liable to make payment or meet the cancellation charges.